

## EDUCATION

Full Sail University, Winter Park, FL  
B.S. Digital Arts and Design, 2007

## DESIGN SKILLS

- Banner Ads
- Brand identity
- Print making
- Video editing
- Typography and color theory
- Traditional hand drawing
- HTML/CSS, Actionscript
- Page layout
- eLearning design
- Interface design
- Presentation Design

## SOFTWARE

- Adobe Photoshop
- Adobe Illustrator
- Adobe Premiere Pro
- Adobe After Effects
- Adobe Flash
- Adobe InDesign
- Adobe Fireworks
- Microsoft Word
- Microsoft PowerPoint
- Final Cut Pro X
- Sony SoundForge
- Apple Keynote
- Cornerstone
- Articulate
- Camtasia
- Audacity
- VirtualDub
- FileMaker Pro
- Brightcove
- Vimeo
- YouTube

## EXPERIENCE

### **Pegasystems**, Cambridge, MA

*eLearning Producer/Voiceover Talent, September, 2013 – Present*

- Designs and produces internal training for Pega employees, partners, and customers to achieve Pega certifications
- Provides and assists in set up of internal video shoots
- Produces monthly podcast aimed at internal and partners to showcase the latest products and/or product features from the Pega community
- Assists stakeholders and product owners in providing training for Pega strategic applications
- Provides voice-over narration for eLearning training

### **Brainshark, Inc.**, Waltham, MA

*Multimedia Assistant/Audio/Video Contractor, September, 2012 – September, 2013*

- Assisted in setting up and editing various internal video shoots
- Uploaded client PowerPoint presentation to Brainshark platform and edited animation timings to sync with audio narration
- Recorded and edited client webcasts using Camtasia Studio to prepare them for delivery to Brainshark's presentation platform

### **Enterprise Strategy Group**, Milford, MA

*Production Assistant/Video Editing Contractor, September, 2011 – July 2012*

- Assisted in setting up (lighting, boom mic, teleprompter) of video shoots
- Edited video and added graphics according to client storyboards

### **TargetSolutions**, Boston, MA/San Diego, CA

*Multimedia/eLearning Designer, February 2009 – July 2012*

- Developed and implemented interactive Flash content for eLearning
- Transitioned company from outsourcing educational videos to personally creating them in-house
- Replaced outdated images and created newer JPEGs for older online courses
- Instructed staff how to use Flash, Articulate, and SmartBuilder programs for eLearning course development
- Designed in-house PowerPoint projects for company presentations

### **National Fire Protection Association**, Quincy, MA

*Graphic Design Contactor, Production Department, October 2007 – January 2009*

- Prepared graphics for NFPA Codes and Standards print and online publications
- Updated graphics in older versions of Freehand and Illustrator
- Organized graphics into appropriate directories; printed thumbnails and provided art logs for editorial staff
- Retouched photographs for Code handbooks and other custom print books
- Resized graphics, equations and photographs for optimum viewing and presentation for online and electronic products

## OTHER SKILLS

- Voice-over
- Acting
- Podcasting